



AERO-MEDICAL HANDBOOK



GAMBIA CIVIL AVIATION AUTHORITY

GCAA Order No. 8

Vol. 1 – ASSESSOR

BY THE ORDER OF THE GAMBIA CIVIL AVIATION AUTHORITY

MANUAL #: A

Issued by:.....
DIRECTOR GENERAL



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1. FOREWORD

This Order No. 8 is one of the set Orders forming the Authority's internal standard policy and procedures documentation set. These Orders are produced to provide the information, policy and procedures needed to perform the tasks as required by the CAA Act and Civil Aviation Regulations (GCARs).

This Order No. 8 has been prepared for the use and guidance of all Aviation Safety Inspectors in the performance of their duties.

I require all staff to use this Order in conjunction with other general and subject specific orders (i.e. 1, 6, 7, and 9) in the performance of their duties. It is however, emphasized that all matters pertaining to an Inspector's duties and responsibilities cannot be covered in this Order. Therefore, Inspectors are expected to use good judgment in matters where specific guidance has not been given.

These Orders are dynamic documents, as a result of changes in legislation, within the aviation industry, experience and new technology, there may be the need for amendments. I therefore, encourage the contribution of comments and recommendations for revision/amendment action to this publication for the improvement of its content.

The undersigned Director General is accountable for approving the contents and amendments of this Order.



Abdoulie Ebrima Jammeh
DIRECTOR GENERAL



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2. INTRODUCTION

As an autonomous and apex statutory body, the Gambia Civil Aviation Authority is charged with the responsibility of monitoring, regulating, setting safety and economic standards for air navigation in The Gambia and ensuring compliance with the Standards and Recommended Practices of the ICAO Annexes by all Operators and Personnel.

ICAO encourages all contracting states to establish a Flight Standard Inspectorate to meet the requirements set forth in the convention on international Civil Aviation. The organizational structure of the inspectorate within the GCAA hereinafter referred to as Flight Safety Standards (FSS) has the following primary responsibilities:

- certification,
- licensing
- surveillance
- inspection,
- investigation,
- enforcement, and
- counseling of personnel, operators and service providers.

Amendments to this Order shall be issued from time to time as the need arises, so that all concerned will be adequately informed of acceptable policies and procedures applicable to the various duties and tasks to be performed.

By using this Order as a guide, there should be reasonable degree of uniformity and standardization within the FSS. If there is any need for a staff member to deviate substantially from the prescribed requirements of any instruction, the FSS Director must as soon as possible be notified. Full details of the matter with reasons why deviation became necessary, must be given. However, if possible, notification for obvious reasons should be made before any deviation is effected

3. CANCELLATION

This Order cancels and supersedes the following Orders and Directives:

1. None



4. STATUTORY REQUIREMENTS

The Director General is mandated to appoint designated aviation medical examiners (DAMEs) to perform tasks on his behalf. A DAME carries out medical examinations and medical certification on behalf of the Director General and each examiner is designated based upon the particular medical practitioner's experience. The Director General may also appoint specialists for the performance of specific duties relating to cases of medically unfit assessments and for purposes of investigations, examinations and research to determine these cases.

The Director General may appoint foreign medical examiners where required or alternatively accept foreign medical certificates after review of acceptability of medical standards that were applied.

It is important to note that the Director General remains accountable for the tasks designated to DAMEs and therefore the medical assessor is responsible to carefully control the appointment of DAMEs and to oversee their functioning.

DAMEs must disclose any potential conflict of interest in terms of performing their duties. Should any DAME come into a situation of conflict of interest during the performance of their designated powers, a full report of the circumstances shall be immediately submitted to the Director General for review. When it is established that a DAME did not disclose his interest and it is interfering with his designated responsibilities, the Director General may suspend or revoke the designation.

No revocation, suspension or restriction for cause, of a DAME authority shall be considered punitive or disciplinary. However, where other sections of the GCARs are knowingly breached during the discharge of DAME duties, the Director General may act upon such infractions.

5. OVERSIGHT PROGRAMME

The Medical Assessor is responsible for the development, implementation, supervision and evaluation of the oversight programme for Designated Aviation Medical Examiners.

The Authority shall hold at least one Designated Aviation Medical Examiner meeting every two years to review problem areas, examiner performance, examination requirements and procedures and to discuss standardization matters. Attendance at this meeting is mandatory and shall be recorded in the examiner's file.



6. DESIGNATED EXAMINER RECORDS

The Authority shall keep a file on each examiner. The file may contain photocopies of the information or may be an electronic file from which data is easily retrieved. The DAME's file will be reviewed annually.

The following records must be retained by the medical assessor:

- (a) Records of medical examinations performed by DAMEs (due to confidentiality of records it must be kept in a safe with strict access control procedures - records can only be accessed by the medical assessor or person authorized by the medical assessor);
- (b) Records of annual DAME meetings including organization, agendas, contents, meeting minutes, attendance register, and standardization documentation and/ or courses;
- (c) Records of surveillance/ inspection and DAME performance;
- (d) Records of 'accredited medical conclusion' decisions;
- (e) Records of any special medical or operational tests performed (confidential and to be kept in the safe);
- (f) Records of examiner designation with supporting documents;
- (g) Records of any revocation, suspension or cancellation of designations;
- (h) Records of research, new developments and decisions around implementation of new standards and protocols; and
- (i) All correspondence (about, from and to the DAMEs) or related to medical certification.



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9. LIST OF EFFECTIVE PAGES

Page	Revision Number	Effective Date
0 - 1	0	June 2018
0 - 2	0	June 2018
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10. DISTRIBUTION LIST

Name of Current Holder	Manual #
Director General	A
Assessor	B
Technical Library	C
Aviation Safety Inspectors	Electronic



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11. ACRONYMS

- AAN – Aerodrome and Air Navigation
- AOC – Air Operator's Certificate
- ASI – Aviation Safety Inspector
- AWI – Airworthiness Inspector
- DAME – Designated Aviation Medical Examiner
- DG – Director General
- FOM – Flight Operations Manager
- FOI – Flight Operations Inspector
- FSD – Flight Safety Director
- GCAA – Gambia Civil Aviation Authority
- GCAR – Gambia Civil Aviation Regulations
- MAW – Airworthiness Manager
- PEL – Personnel Licensing



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CHAPTER 1 – APPOINTMENT OF DESIGNATED AVIATION MEDICAL EXAMINER (DAME)

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CHAPTER 1

APPOINTMENT OF DESIGNATED AVIATION MEDICAL EXAMINERS

1.1 PURPOSE

1.1.1 This Chapter provides guidance information on the appointment of Designated Aviation Medical Examiners (DAME).

1.2 CONDITIONS FOR APPOINTMENT OF DAMEs

1.2.1 The scope of the designation depends upon the qualifications and experience of the respective designated aviation medical examiner.

1.2.2 Applicants for designation as a DAME must possess the following:

- 1) Current and thorough knowledge of the Gambia Civil Aviation Regulations and relevant regulatory information
- 2) Current and up to date technical knowledge and experience required for the particular function;
- 3) Unquestionable integrity, cooperative attitude, and ability to exercise sound judgment;
- 4) The ability to maintain the highest degree of objectivity, while performing authorized functions on behalf of the Director.

1.3 DESIGNATION POLICY, AUTHORITY AND LIMITATION

1.3.1 The Director General may designate qualified aviation medical doctors as DAME. The designation shall be in the form of an approval/designation certificate issued to the DAME authorizing DAME duties subject to the conditions listed therein. DAMEs must be constantly aware that they perform their checking duties as delegates of the Director General.

1.3.2 Applicants must meet requirements specified by the Director General (including aspects of declaring Conflict of Interest) and any additional requirements, which may be required as a result of the nature of the designation required.

1.3.3 Applications for designation shall be reviewed for compliance with the designation criteria by the Medical Assessor and approved by the Director



General before an appointment letter is issued. On initial application the practice of the DAME, including facilities, equipment, personnel and procedures shall be assessed prior to the granting of the authorisation. The designation certificate letter must spell out in full the level of authority of an appointed DAME. A DAME's authority may be restricted dependent upon the individual's qualifications, skill, experience, and training received.

1.4 PROCESS OF APPOINTMENT

1.4.1 Designated examiners must submit their applications for designation with supporting documents to the Authority, for the attention of the Medical Assessor. The application must include the following:

- 1) Request to be considered for designation (Application form FSS-PEL-FORM 003) with supporting documents.
- 2) Proof that applicant meets the requirements/conditions for appointment as a DAME.

1.5 TRAINING

1.5.1 Each aviation medical examiner applicant must successfully complete the training as required by the relevant regulation.

1.6 SKILL TEST/INITIAL EVALUATION

1.6.1 The practice of each aviation medical examiner applicant selected for designation shall be audited by the medical assessor before an initial designation is issued. This audit assists the GCAA to determine if the examiner's facilities, personnel and procedures comply with published standards and whether the DAME is adequately equipped to perform the medical examinations for which authorization is sought. The DAME must demonstrate his/her ability to carry our medical examinations to the required standards. The GCAA medical assessor is responsible to schedule the audit upon identifying a potential examiner candidate for designation.



1.7 DESIGNATION LETTER

1.7.1 Applicants who meet all criteria and requirements for authorization, and who has access to the required facilities and equipment, will be issued a designation letter and certificate (see Appendix A) indicating the type of authorization given and the DAME designation number allocated.

1.7.2 The designation letter must contain:

- 1) The name of the DAME
- 2) The scope of designation
- 3) The period of designation
- 4) Any conditions/limitations that may apply to the designation

1.7.3 DAMEs must reference their DAME authorisation number on all medical examinations, certificates and certificate forms

1.7.4 AMEs shall have had or shall receive initial and recurrent training in aviation medicine. Initial training shall include-

- 1) basic training in aviation medicine for Class 2 and 3 medical examinations on the subjects listed in GCAR 2018 Part 2 Schedule 2.44 and
- 2) advanced training in aviation medicine for Class 1 medical examinations on the subjects listed in GCAR 2018 Part 2 Schedule 2.44

1.7.5 Recurrent training shall be done at least once in every 3 years.

1.8 VALIDITY OF DESIGNATION

1.8.1 The designation is valid for five years. Designation for foreign medical examiners is valid for one year. A DAME's privileges will cease to be in force when:

- 1) The DAME's designation expires;
- 2) The DAME is unable to continue with the assigned duties; or
- 3) The DAME's designation is revoked by the Director General

1.9 RENEWAL OF DESIGNATION

1.9.1 The Director General may renew the designation of a DAME whose designation has expired provided the DAME continues to meet the requirements for the



initial designation. For renewal of designation the GCAA will, amongst others, consider the amount of medical examinations that have been performed by the aviation medical examiner, the minimum number of medical examinations for renewal being five (5) medical examinations within the period of validity of the designation.

- 1.9.2 Over and above the number of examinations, the DAME must also attend an aviation medical conference and/or course every 3 years to remain abreast of the latest developments.
- 1.9.3 A DAME wishing to be re-designated must apply using in writing not more than sixty (60) days prior to the expiration of his designation.

1.10 TERMINATION OR NON-RENEWAL

- 1.10.1 Termination of an aviation medical examiner's authorization for reasons other than insufficient need for the examiner's services should be initiated when other means of ensuring the examiner's conformance to standards are unsuccessful, not feasible, or inappropriate.

1.11 REASONS FOR TERMINATION

- 1.11.1 A DAME's authorization may be terminated by the Director General for any of the following reasons:
 - 1) Upon the written request of the DAME;
 - 2) Upon a finding by the Director General that the aviation medical examiner has not properly performed the examiner's duties in accordance with procedures;
 - 3) For any reason the Director considers appropriate in the interest of aviation safety.
 - 4) For unsatisfactory performance of examiner duties or responsibilities pertaining to medical examinations, including the inability to accept or carry out GCAA instructions;
 - 5) Due any action by the DAME that may discredit the GCAA, such as misuse of the authorization or failure to maintain a reputation for integrity and dependability in the industry and the community;
 - 6) The inability of the aviation medical examiner to work harmoniously with GCAA or the public;



- 7) Evidence that the DAME's general and/or professional qualifications, including the continued ability to meet the selection requirements for the designation held, were not met at the time of the original authorization or at any time thereafter; or
- 8) A DAME's inability to demonstrate satisfactory performance during medical examinations.

1.12 DUE PROCESS FOR TERMINATION

1.12.1 The GCAA Medical Assessor shall provide a DAME with written notice and an opportunity to respond to a proposed action to terminate or to not renew an authorization or designation. The written notice shall state the reason(s) for the proposed action and the reason(s) cited should be as specific as possible. The notification should cite any applicable regulations and/or handbook guidance. When the reasons are supported by examples of unacceptable conduct, specific cases should be stated clearly. The reasons cited could be supported by documented surveillance or the results of other investigations; however, supporting documents shall not be included with the notification to the examiner.

1.12.2 The written notification should give the DAME a right to a written response within a reasonable time frame. Any written response received from the DAME shall be reviewed by the Medical Assessor before forwarding his final recommendation to the Director General whether to uphold the initial decision or otherwise. The DAME shall be notified in writing of the Director General's decision and the reasons for that decision.

1.12.3 Where there is no longer a need for the aviation medical examiner's services the designation will be terminated. The whole designation or a part/condition of the designation may be terminated.

1.13 SUPERVISION

1.13.1 Designated Aviation Medical Examiners operate under the direct supervision of the Authority's Medical Assessor. The Medical Assessor should always welcome the opportunity to discuss procedures and requirements and to assist aviation medical examiners at their request to resolve questions on techniques, procedures and requirements.



1.14 REVIEW OF A DESIGNATED AVIATION MEDICAL EXAMINER'S DECISION

1.14.1 Any applicant who is not satisfied with a designated aviation medical examiner's decision regarding his medical 'fitness' or the suspension of his/her medical certificate, may appeal to the Director General within 14 days of such decision.

1.14.2 The Medical Assessor will be requested to investigate the circumstances around the 'unfit' assessment and recommend any of the following actions to the Director General:

- 1) That the decision of the aviation medical examiner is warranted, based on the outcome of the medical examination and within the scope of the regulations;
- 2) That the decision of the aviation medical examiner is unwarranted, based on the outcome of the medical examination and that the medical certificate be issued
- 3) That the certificate holder undergo additional specialist tests before a final decision is made; or
- 4) That the certificate holder's case be referred to a panel of specialists for investigation and review.

1.14.3 Records of the abovementioned actions must be kept on the certificate holder's medical file at the GCAA and the DAME must be informed of the decision and the outcome of all tests/ examinations/ investigations.



APPENDIX A
SAMPLE AVIATION MEDICAL EXAMINER DESIGNATION LETTER

LETTERHEAD

Dr. XYZ
[Address line 1]
[Address line 2]
[Address line 3]

APPOINTMENT AS A DESIGNATED AVIATION MEDICAL EXAMINER

You are hereby appointed as a Designated Aviation Medical Examiner (DAME) with effect from [insert date] to [insert date].

As a Designated Aviation Medical Examiner you are conducting the medical examinations authorised under this designation on behalf of the Director General of the Gambia Civil Aviation Authority and your conduct is expected to, at all times, meet the requirements of the applicable regulations and Aeromedical Handbook (GCAA Order No. 8). You are indemnified against personal liability incurred by reason of any act or omission within the scope of your duties ONLY if you acted within the scope of the delegation, honestly, without malice, and with a standard of care similar to any other reasonable medical practitioner in the same position.

Your scope of this designation shall be in accordance with the provisions in GCAA Order No. 8, Vol. 2

Failure to meet any conditions of the designation will invalidate the designation and is grounds for suspension or cancellation.

Your DAME number is [insert number] and you are required to reference this number on all correspondences involving your function as a DAME.

This designation supersedes and revokes all previously issued designations.

Yours sincerely,

.....
DIRECTOR GENERAL



DESIGNATED MEDICAL EXAMINER CERTIFICATE

NUMBER: DME 001

This is to certify that

DIVID SMITH, MD

is designated as a

MEDICAL EXAMINER

by The Gambia Civil Aviation Authority for two years ending on the last day of

5TH JUNE 2004

6TH JUNE 2002

Date of Issue

.....

Director General



CHAPTER 2 – SURVEILLANCE OF DESIGNATED AVIATION MEDICAL EXAMINER (DAME)

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CHAPTER 2 – SURVEILLANCE OF DESIGNATED AVIATION MEDICAL EXAMINERS

1.1 PURPOSE

1.1.1 This Chapter provides guidance information for medical assessors in the surveillance of those aviation medical examiners that have been designated to perform medical examinations on behalf of the Authority.

1.2 EVALUATION STANDARDS

1.2.1 Aviation medical examinations must be performed in accordance with the standards and guidelines as outlined in the GCARs and/or other guidance materials published issued by the Director General from time to time. The Medical Assessor is mandated to ensure that DAMEs uphold and maintain the medical examination standards as published.

1.2.2 In achieving this goal, it is the strategy of PEL Subdivision to obtain the co-operation of all designated aviation medical examiners. In pursuing this objective it is vital that the following standards are upheld by the Medical Assessor:

- 1) Be neat and professional
- 2) Be on time
- 3) Act within the Regulations
- 4) Assess the situation accurately – don't jump to conclusions
- 5) Deal with the DAME in manner that is courteous and respectful. This will reap courtesy and respect in return
- 6) Be fair and unbiased in assessment. Do not fall into the trap of allowing pre-conceived ideas or notions to cloud judgment.



1.3 FREQUENCY OF INSPECTION OF DAMES

1.3.1 Every designated examiner must be audited/ inspected at least once every two (2) years. Inspections shall include at least a visit to the DAME's practice by the Medical Assessor. In addition to the annual audits/inspections, the following circumstances may cause the need for further audits/inspections of an aviation medical examiner at any given time:

- 1) High activity aviation medical examinations
- 2) An aviation medical examiner's certification file errors exceed three (3) files per annum
- 3) DAME is the subject of a valid public complaint; or
- 4) DAME's professional status is affected for whatever reason.

1.4 METHOD OF EVALUATION

1.4.1 The Medical Assessor audit will mainly use the following methods to evaluate a designated aviation medical examiner:

- 1) *Review of medical examinations performed:* The Medical Assessor will review all medical examination records as received from the DAME on a monthly basis to confirm that medical standards have been adhered to, and that established procedures have been followed. The review will include verifying that the medical examination form has been completed correctly and in accordance with the requirements. The Medical Assessor will establish and maintain a database for information relating to special examinations required for certificate holders, details pertaining to 'unfit' medical assessments, as well as data pertaining to the panel cases and reports of in-flight aeromedical events.
- 2) *Review of medical certificates:* The Medical Assessor will review all medical certificates issued for their correctness and compliance with requirements for their issuance, as well as that conditions/restrictions have been correctly endorsed, where appropriate.
- 3) *Audit of practice (facilities, equipment, personnel, and procedures):* The Medical Assessor will conduct an on-site audit/inspection of the facilities, equipment, personnel and procedures of each DAME to verify the DAME's continued suitability for designation prior to initial designation and at least once every two (2) years.



1.5 PROCEDURES DURING AUDIT/INSPECTION

- 1.5.1 The Medical Assessor shall develop and submit to Director General and annual audit schedule for consideration for approval. Once the audit schedule is approved, the Medical Assessor shall give written and advance notice to DAMEs whose practice is to be audited during the course of the year using a standard letter (Appendix B).
- 1.5.2 The Medical Assessor shall co-ordinate with the DAME to confirm the appointment for the audit/inspection. The following issues must be clarified beforehand:
- 1) The date and time of the audit/inspection
 - 2) The availability of equipment and records for audit purposes.
 - 3) The confirmation of the scope of the audit/inspection.
- 1.5.3 On arrival for the audit/inspection, the Medical Assessor shall:
- 1) Identifies him/herself to the DAME
 - 2) Explain the necessity for the oversight and the reason why it is conducted;
 - 3) Confirm the scope of the audit/inspection; and Explain how findings will be raised and dealt with.
- 1.5.4 During the audit/inspection, the Medical Assessor shall ensure that:
- 1) The DAME's administrative and examination procedures are in compliance and conformance with specified requirements
 - 2) At least the following must be observed:
 - a) That the DAME verifies the applicant's identity.
 - b) That the DAME ensures that the medical history is verified during the examination and the declaration signed afterwards in the applicable space provided on the medical examination form.
 - 3) That the DAME personally conducts the examination and sign the form.
 - 4) The required equipment is in a good working condition.
 - 5) The facilities are adequate for the class of examinations that the DAME has been authorised to perform.
 - 6) The DAME's conduct is in conformance with the prescribed standards and procedures; and
 - 7) The DAME is acting within the limits of his/her authority.



- 1.5.5 The Medical Assessor shall brief the DAME on the outcome of the audit/inspection and on the areas of concern and on the process with respect to corrective action required as a result of the audit/inspection. Upon completion of the audit/inspection, the Medical Assessor shall write a DAME Audit/Inspection Report. The Medical Assessor shall ensure that a copy of the Audit/Inspection Report is provided to the DAME and the original copy placed on the DAME's file.
- 1.5.6 The Medical Assessor shall review the corrective action plans of the DAME and accept it once it is deemed to address the findings raised during the audit/inspection, and inform the DAME accordingly. The Medical Assessor shall monitor the progress with the implementation of corrective action and once all findings have been addressed, shall close the audit/inspection file.



APPENDIX B

SAMPLE NOTICE OF AUDIT / INSPECTION LETTER

LETTERHEAD

Dr. XYZ
[Address line 1]
[Address line 2]
[Address line 3]

NOTICE OF AUDIT/INSPECTION OF YOUR ACTIVITIES AS DESIGNATED AVIATION MEDICAL EXAMINER

In line with your appointment as a Designated Aviation Medical Examiner, an audit/inspection is required to be conducted over your activities at least once every two (2) years to evaluate your continued maintenance of standards and the suitability of your facilities, equipment, personnel and procedures.

An audit/inspection of your practice has been planned for *[insert date]*. Please advise in writing on or before *[insert date]* if the date for the audit/inspection is not found suitable and to propose an alternative date more convenient to you. In the event a response is not received from you by *[insert date]*, it will be assumed that the proposed date has been found acceptable by you and the audit/inspection shall proceed as planned.

Yours sincerely

.....
Medical Assessor
For: Director General



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CHAPTER 3 – ACCEPTANCE OF FOREIGN MEDICAL CERTIFICATES

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CHAPTER 3 – ACCEPTANCE OF FOREIGN MEDICAL CERTIFICATES

1.1 ACCEPTANCE OF FOREIGN MEDICAL CERTIFICATES

1.1.1 Holders of foreign medical certificates may apply for acceptance/validation of their certificates by the Authority. Once a request for the acceptance of a foreign medical certificate has been received, the Medical Assessor shall request the certificate holder to provide the contact details of the foreign medical examiner that conducted the examination. Upon receipt of the contact details, the Medical Assessor shall request a copy of the medical examination forms from the foreign doctor for review.

1.2 EVALUATION OF FOREIGN MEDICAL EXAMINATIONS

1.2.1 When copy of foreign medical examination is received, the Medical Assessor shall evaluate the examination records for equivalence to Gambian medical standard. Should the foreign standard be equivalent to The Gambian standards, the Medical Assessor shall accept/validate the foreign medical certificate by stamping and signing it to indicate its acceptance for licensing purposes. The certificate holder would be required to undergo a Gambian medical examination upon his return to The Gambia or to a country where a Gambian DAME is available.

1.2.2 When the foreign standard is not equivalent to the Gambian standard, and the certificate holder is only going to operate outside the borders of The Gambia, the Medical Assessor shall identify any significant differences with the Gambian standard and request the holder to complete any such additional tests/examinations that may be deemed necessary in the interest of safety, before further consideration for acceptance. If no significant differences exist, the medical assessor shall stamp and sign the foreign certificate to indicate acceptance/ validation for licensing purposes. The certificate holder would be required to undergo a Gambian medical examination upon his return to The Gambia or to a country where a Gambian DAME is available

1.2.3 When the foreign standard is not equivalent to the Gambian standard, and the certificate holder is going to operate in outside of the Gambia, the Medical Assessor shall identify any significant differences with the Gambian standard and request the holder to complete any such additional tests/examinations that may be deemed necessary in the interest of safety. Upon



submission of the medical test/examination records, the Medical Assessor shall review them for possible acceptance.



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CHAPTER 4 – THE AEROMEDICAL PANEL

1.1 COMPOSITION AND APPOINTMENT

- 1.1.1 The Director General shall, on need basis, appoint an Aeromedical Panel composed of specialists to act in an advisory capacity with respect to complex, complicated medical cases relating to aviation medicine matters.
- 1.1.2 The Aeromedical Panel is not a fixed panel but is rather constituted by the Director General on need basis and the composition, mandate and term shall on each instant be determined by the nature of the matter under review. Each time an Aeromedical Panel is constituted, the members shall be issued with a detailed Terms of Reference.
- 1.1.3 The Medical Assessor will identify specialists who can contribute positively and invite them to indicate their interest to sit on the panel. This will include specialists in relevant fields of medicine and senior examiners with experience of occupational, regulatory and clinical aviation medicine.
- 1.1.4 Upon confirmation of their interest to serve on the Panel, the Medical Assessor will collect and review the CVs of the specialists and recommend the appointment of the specialists, as required, to serve on the Panel.
- 1.1.5 Panel members are required to participate in meetings in an objective manner and in a way that enhances civil aviation safety to the public and that benefits the civil aviation industry in general.

1.2 RESPONSIBILITIES OF THE PANEL

- 1.2.1 In general, the members of the panel are required to provide evidence-based medical opinions concerning specific medical cases and recommend action required. Members are required to conduct research and investigations and to interact with relevant medical societies or research institutions to ensure that appropriate medical advice is given to the Director General.
- 1.2.2 The main responsibilities of the panel are to assist the Director General with the- :
 - 1) Review of complex and complicated medical cases and provide advice to the



Director General on its resolution;

- 2) Determination of the need for certificate holders to undergo additional tests/ examinations to reach 'accredited medical conclusion' related decisions;
- 3) Identification of any operational and other restrictions that would be required to be endorsed on the certificate holder's licence;
- 4) Review aeromedical data collected by the medical assessor and recommend amendments to existing medical standards or the development of new medical standards, as appropriate.



CHAPTER 5 – SPECIAL MEDICAL INPUT ON MATTERS OF PUBLIC INTEREST

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CHAPTER 5 - SPECIAL AVIATION MEDICAL INPUT ON MATTERS OF PUBLIC INTEREST

1.1 AVIATION MEDICAL INPUT IN SPECIAL CERTIFICATION MATTERS

1.1.1 The Medical Assessor may be required to assist during the certification and surveillance of Air Ambulance Operations. The main role of the Medical Assessor is to participate as a team member of the Certification and/or Surveillance team and to review the medical equipment and medical procedures for patient care of the operator for its compliance with regulatory and medical requirements. When assisting with the review of Air Ambulance Operations, the Medical Assessor shall work in accordance with the relevant Flight Operations Procedures.

1.2 AVIATION MEDICAL INPUT INTO COMMUNICABLE DISEASES

1.2.1 The Medical Assessor may be required to assist during perceived threats or outbreaks of communicable diseases. The main role of the Medical Assessor is to participate as a team member with the various relevant departments/stakeholders and to monitor the outbreak and provide medical advice related to management procedures for crew, patient and aircraft as might be deemed necessary.



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