Instructions for Use:

1. Check *"A"* column if you determine the document or individual item is acceptable.

2. Check *"U"* column if you determine that the document or individual line item does not conform (put a marker tab in the manual with a short note opposite the non-conforming item).

3. Check *N/A* column if it is not applicable. Write "*N/C*" in this column if the item was not checked or you do not have adequate information to make a valid comment. Reasons should be given in remarks column.

4. Coordination is required between FOPS and PEL as necessary. The respective inspector shall sign on the last column after reviewing the item.

5. Use the remarks column at the end for overall remarks or observations. For detailed findings inspectors may also use the FSS-GEN-FORM 39: Audit Inspection Report Form. Attach to this checklist.

EVALUATION OF MEL / CDL			
Activity Tracking Reference	**Inspector's Name**	**Date Manual Submitted**	**Dates of Evaluation**
Name of Operator/Applicant	**Contact Person and Phone No.**	**Title of Manual(s)**	

No.	MEL REVIEW	A	U	N/A
1.	*(List of Effective Pages Section)* Is the operator's MEL/CDL current with the MMEL Date and Revision Number?			
2.	*(Table of Contents Section)* Does the operator's MEL/CDL use the same ATA Table of Contents including all systems referenced in the MMEL?			
3.	*(Introduction Section)* Is the Preamble in the operator's MEL a word-for-word copy of the Preamble in the MMEL? ***Note:*** *The Preamble in the FAA-MMEL cites the words: Federal Aviation Regulations, FAR, and Parts 121, 125, 129 and 135. The operator's substitution of the words: Gambia Civil Aviation Regulations, GCARs and Part 8 is appropriate.*			
4.	*(Introduction Section)* Does the operator's MEL/CDL contain the same System Notes and Definitions, as does the MMEL?			
5.	*(MEL-System-21 Section)* Are all items listed in the first column of the operator's MEL/CDL also listed on the MMEL?			

No.	MEL REVIEW	A	U	N/A
6.	Did the operator include a Control Page or a List of Effective Pages in its MEL/CDL?			
7.	*(MEL-System-21 Section)* In response to any dashed variable quantity symbols in the MMEL, has the operator listed in its MEL/CDL the actual number of items of equipment installed in its aircraft, and do the number of items required for dispatch agree with MMEL limitations?			
8.	*(MEL-System-21 Section)* Are the A, B, C and D repair categories in the operator's MEL acceptable?			
9.	*(Introduction Section, limit review to paragraph I D 1 and 2)* Does the operator's MEL/CDL manual, or instructions, contain adequate guidance for its personnel when conducting operations requiring use of the MEL/CDL? (Who does What? When? Where? And How? And is it clear?)			
10.	*(MEL-System-21 Section)* Are all required operations (O) procedures addressed in the operator's MEL/CDL?			